



## HOUSATONIC COMMUNITY COLLEGE

JOB OPPORTUNITY

### POLICE OFFICER (2<sup>nd</sup> Shift)

State of Connecticut  
**JOB POSTING**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** Housatonic Community College, Bridgeport, CT  
**Job Posting No:** 90156  
**Hours:** Full-time (40 hours/week), Second Shift. Monday through Friday, 3:00 to 11:00 p.m.  
**Salary Group/Range:** PS-11/\$50,466.00\* - \$66,404.00 **(\*NEW State Employees).** Excellent fringe benefit package.  
**Closing Date:** **March 29, 2014;** Applications must be received by this date.

**MINIMUM QUALIFICATIONS REQUIRED:** Knowledge of police and security practices and procedures; knowledge of relevant state and federal laws, statutes and regulations; knowledge of traffic and crowd control practices and procedures; knowledge of criminal law and court procedures; considerable interpersonal skills; oral and written communication skills; ability to analyze emergency situations and develop effective courses of action; ability to utilize computer software.

#### EXPERIENCE AND TRAINING

**General Experience:** Certification as a law enforcement officer in the State of Connecticut pursuant to regulations promulgated by the Connecticut Police Officer Standards and Training Council.

#### SPECIAL REQUIREMENTS:

1. Applicants must be United States citizens.
2. Applicants must be on the State of CT Police Officer reemployment list; currently employed as a Police Officer; currently employed by the State and have previous status as a Police Officer; or be certified as a law enforcement officer in the State of CT. Loss of certification will result in removal from the class.
3. Candidates for this class are subject to selection standards pursuant to Section 7-294-a-e of the Connecticut General Statutes and the regulations of the Connecticut Police Officer Standards and Training Council.
4. Incumbents in this class must possess and maintain a valid Motor Vehicle operator's license.
5. Incumbents in this class may be required to maintain certifications pursuant to the regulations of the Connecticut Police Officer Standards and Training Council and/or agency requirements.
6. Incumbents in this class may be required to obtain and retain Emergency Medical Technician (EMT) certification.
7. Incumbents in this class must be eligible and qualified to bear arms.
8. Incumbents in this class may be required to travel.

**CHARACTER REQUIREMENT:** In addition to the checking of references and of facts stated in the application, a thorough background investigation of each candidate may be made before persons are certified for appointment.

**PHYSICAL REQUIREMENTS:** Incumbents in this class must have general good health, be free from any disease or injury which would impair health or usefulness and possess and retain sufficient physical strength, stamina, agility, endurance and visual and auditory acuity required, to perform the duties of the class. A physical fitness assessment will be required of applicants being considered for hire that are not lateral transfers. A comprehensive medical examination, including a controlled substance screening, will be required of all applicants upon a conditional offer of employment.

**WORKING CONDITIONS:** Incumbents in this class may be exposed to unpleasant and/or dangerous situations which could cause injury or loss of life, to uncomfortable weather conditions and/or to confinement within a vehicle for prolonged periods.

#### EXAMPLES OF DUTIES:

- Supervise, evaluate, and assign support staff.
- Provide security and protection on college campus.
- Patrol buildings and grounds.
- Respond to emergency calls.
- Conduct investigations.
- Report writing and other related duties.

**APPLICATION INSTRUCTIONS:** Interested and qualified candidates who meet the above requirements should submit a **cover letter, resume and the required \*CT-HR-12 CT State Employees Application** \*\* accessible online at [http://www.das.state.ct.us/HR/Forms/CT-HR-12\\_Application.pdf](http://www.das.state.ct.us/HR/Forms/CT-HR-12_Application.pdf) to:

**Mail:** Human Resources Department  
Police Officer (2<sup>nd</sup> Shift) Search  
Housatonic Community College  
900 Lafayette Boulevard  
Bridgeport, CT 06604, or

**E-mail:** [ho-humanresources@hcc.commnet.edu](mailto:ho-humanresources@hcc.commnet.edu)

**\*INCOMPLETE APPLICATION MATERIALS OR SUBMISSIONS WITH INCORRECT APPLICATION WILL NOT BE ACCEPTED.**  
**\*\*CT-HR-12 application must be completed in its entirety; references to resume are not acceptable.**

Complete specification for this class is available online at <http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=6228>

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Housatonic Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, veteran status, sexual orientation, genetic information or criminal record. The following person has been designated to handle inquiries regarding the non-discrimination policies: Theresa Eisenbach, Equal Employment Opportunity Officer, 900 Lafayette Boulevard, Bridgeport, CT 06604, Tel. (203) 332-5013.

#### AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

Posted 3/14/14